



A New Tool for Submission of Articles to AIAA Journals

AIAA is replacing its current manuscript tracking and peer review system, WriteTrack, with ScholarOne Manuscripts (Thomson Reuters). The journals will be switched to ScholarOne Manuscripts one at a time. *AIAA Journal* will be the first to begin using the system in June, and all journals switched to the new system by November of 2009. Authors submitting papers to one of AIAA's seven peer-reviewed journals will be automatically redirected from WriteTrack's home page to the main ScholarOne Manuscripts portal as each journal goes live. Once all journals are using ScholarOne Manuscripts, authors will be able to sign in to all of the journals from the portal site, and access all of their submissions. Manuscripts submitted through WriteTrack will continue to be tracked and reviewed in WriteTrack.

The decision to replace AIAA's homegrown WriteTrack system with an off-the-shelf product was guided by a number of financial and technological concerns. ScholarOne helps reduce internal information technology costs and enables users to access solutions from any location in the world, at any time. In addition, an expert development team makes improvements on a regular basis, and a full time help desk answers questions and fixes problems.

ScholarOne is an innovative, web-based, submission and peer review workflow solution for scholarly publishers that allows for streamlined administrative, editing and reviewing capabilities. It serves more than 365 societies and publishers, over 3,000 books and journals, and 13 million registered users, including the American Chemical Society, American Institute of Physics, Cambridge University Press, IEEE Publishing Operations, and others.

Questions and Answers

Q. I submitted a paper in WriteTrack. Will it be transferred to ScholarOne Manuscripts?

A. Papers started in WriteTrack will be completed in WriteTrack. If you submitted a paper to one of AIAA's seven journals using WriteTrack, it will not be transferred to ScholarOne. If you have questions about your submission, you may contact the managing editor in charge of your journal.

Q. I want to submit a paper, but I'm not sure if I should use WriteTrack or ScholarOne Manuscripts.

A. AIAA's journals will "go live" on ScholarOne Manuscripts one at a time, with *AIAA Journal* the first to make the transition. Authors who submit a paper to a journal that has transitioned to ScholarOne Manuscripts will be automatically redirected to the new system from the WriteTrack home page. Authors can also go directly to the AIAA ScholarOne Manuscripts portal at <http://mc.manuscriptcentral.com/aiaa>. They will select the journal to which they will submit their paper in the portal site.

Q. How do I check the status of my paper in the future?

A. To check the status of a paper submitted using ScholarOne Manuscripts, log in to ScholarOne Manuscripts and click "Author Center." You will find a list of queues for each paper status, with a number indicating how many papers are in each queue. By clicking on the name of the queue, you can see all of your papers with that status.

Q. What will happen to papers that I previously published with AIAA journals?

A. Previously published papers will not be affected by the transition to ScholarOne Manuscripts.

Q. Will I still be given a tracking number and password for every paper I submit?

A. No. You will have one user name and password, and will be able to see all of the papers submitted to a journal in one place.

Resources for More Help

- AIAA contact information:
For journal-specific questions, please contact the managing editor in charge of that journal. For questions about *AIAA Journal*; *Journal of Aircraft*; and *Journal of Aerospace Computing, Information, and Communication*, please contact Mike Baden-Campbell at mikeb@aiaa.org; 703-264-7576. For questions about *Journal of Guidance, Control, and Dynamics*; *Journal of Spacecraft and Rockets*; *Journal of Thermophysics and Heat Transfer*, and *Journal of Propulsion and Power*, please contact Becky Rivard at beckyr@aiaa.org; 703-264-7630. For questions about journal policies, contact Amanda Maguire, Journals Product Manager, amandam@aiaa.org; 703-264-7507. For other publications questions, contact Rodger Williams, Director of Publications, rodgerw@aiaa.org; 703-264-7560.
- User guides, tutorials, and product information are available from any page on the ScholarOne Manuscripts web site at <http://mc.manuscriptcentral.com/aiaa> . Just click “**Get Help Now**” in the upper right-hand corner of the screen.
- The main ScholarOne Portal site can be accessed at the following address:
<http://mc.manuscriptcentral.com/aiaa>.
- To bypass the portal site and submit to *AIAA Journal*, please visit <http://mc.manuscriptcentral.com/aiaa-j>.