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**General Criteria for Selection**

|  |  |
| --- | --- |
| Completeness of Data | Reproducibility |
| Extent of Activity | Scientific and Technical Content |
| Funding Sources | Security Classification |
| Intended Use | Special Arrangements |
| Permanency of Value | Specific Projects |
| Precedents | Type of Document |
| Release Limitations | Usefulness |
| Relevance to DoD Technical Concern |  |

**Examples of Document Types Selected**

|  |  |
| --- | --- |
| Acquisition Life Cycle Documents, e.g.: | Planning, Programming & Budgeting Execution   (PPBE) Process Documents, e.g.: |
| °Acquisition Decision Memoranda (ADM) | °Budget Estimate Submissions (BES) |
| °Initial Capabilities Document (ICD) | °Chairman Program Assessments (CPA) |
| °Capability Development Document (CDD) | °Defense Planning Guidance (DPG) |
| °Capability Production Document (CPD) | °Issue Books |
| °Test & Evaluation Master Plans (TEMP) | °National Military Strategy Documents (NMSD) |
| Annual Reports from the DoD Labs | °Program Budget Decisions (PBD) |
| Bibliographies | °Program Decision Memoranda (PDM) |
| Briefings and Briefing Charts (DoD-related with sufficient technical materials) | °Program Objective Memoranda (POM) |
| Charts (as a part of RDT&E report/research effort) | Poster sessions (DoD-related with sufficient detail to describe a research project or experiment) |
| Command Histories (DoD S&T/RDT&E related) | Security Classification Guides |
| Command Histories (DoD S&T/RDT&E related) | Specifications and Standards (DoD only) |
| Conference Proceedings & Papers (DoD-funded or published) | Studies & Analyses (DoD-related) |
| Dissertations, Theses, and other academic research reports or research papers (DoD-funded or authored by military and civilian personnel employed by DoD at time work was completed) | Research, Development, Test and Evaluation (RDT&E) Reports |
| DoD Functional Area Dictionaries/Glossaries | Tables (as a part of RDT&E report/research effort) |
| DoD Manpower Estimates | Technical Publications, e.g.: |
| Engineering drawings (electronic format only) | °Memoranda, Notes, Papers |
| Environmental or engineering studies (DoD/military related) | °Interim & Final Reports |
| Federally Funded Research & Development Center (FFRDC) Reports (DoD-funded) | °Reviews & Surveys |
| Inspector General (IG) Audits (DoD-RDT&E related) | Test and Evaluation reports, including test plans |
| Journal article manuscripts & published versions (DoD-funded author’s final manuscripts or DoD-published RDT&E  journals) | Training Course (DoD-related) |
| Lessons Learned (DoD-related) | SBIR/STTR Reports |
| Mission Area Plans |  |
| Modernization Planning Documents |  |
| Monographs (DoD-published, DoD-funded, or DoD-related if DTIC has data rights) |  |
| Newsletters (DoD-published with sufficient   RDT&E material) |  |

**Examples of Document Types Not Selected**

|  |  |
| --- | --- |
| Administrative Papers | Memorandum of Understandings (MOUs) |
| Advertisements | Notices |
| Blueprints | Operating Instructions |
| Brochures, Catalogs & Posters | Orders |
| Circulars | Parts List |
| Conference Programs and Agendas | Procedures |
| Contracting Documents & Materials, e.g.: | Promotional Materials |
| °Requests   for Proposal (RFP) | Proposals |
| °Statements of Work | Public/Case Laws |
| Correspondence | Telephone Directories |
| Decision Papers | Trip Reports |
| Document Declassification Lists |  |
| Forms |  |
| Meeting Minutes & Announcements |  |
| Memoranda (Inter-Office) |  |
| Memorandum of Agreements (MOAs) |  |