
- **What is a Virtual Paper Session at an AIAA forum?**
  For the first time, AIAA is testing out virtual paper presentations at a forum. The session will take place in a normal paper session room with a usual in-person audience. However, the speakers will not be there in person—they will be videoconferenced in and present their papers remotely.

- **Why is AIAA testing this pilot?**
  It can sometimes be difficult for young AIAA members to get funding to travel to a forum. AIAA wants to continue to foster engagement and participation among our young members and future leaders.

- **Who is eligible to present?**
  To participate in this virtual paper session pilot, presenters must meet specific criteria. They must be:
  - Under 35 years of age on 8 January 2020
  - The first paper author
  - An AIAA member

  *In addition, these should be individuals who would otherwise be unable to present their papers due to financial constraints.*

- **What technology will be required of the presenters?**
  Presenters will be required to have a stable Internet connection with proper bandwidth (600kbps/1.2Mbps (up/down) for high quality video), and a computer or device with a webcam. They will also be required to participate in a brief practice session beforehand to test out the Zoom videoconference software and ensure full functionality.


- **When will this pilot session take place?**
  Wednesday, 8 January 2020, in Orlando, Florida. There will be two virtual paper sessions, one in the morning and one in the afternoon (United States Eastern Time).

- **Which technical disciplines are eligible?**
  A maximum of 5 papers each (10 total) will be accepted in the following disciplines:
  - Design Engineering (contact: Nijo Abraham at nijo.a.abraham@nasa.gov)
  - Aircraft Design (contact: Cees Bil at cees.bil@rmit.edu.au)

- **Can authors submit their papers for non-virtual sessions as well?**
  No. Authors submitting for the virtual session option may only submit to be a virtual presenter. Authors who are found to have submitted to both will be deemed ineligible for virtual sessions.
• What will the submission, review, and approval process be for these papers?
The submission process and deadlines will be the same as the standard paper process. Submissions will be made as usual in ScholarOne to Design Engineering or Aircraft Design. The only difference is that the subtopic “Under-35 Special Session” will be selected as well. This will let the Technical Discipline Chair and reviewers know that this paper is to be considered only for the virtual paper session. The review and acceptance processes and dates are the same as for all other papers.

• Will the presenters be required to pay a registration fee?
Yes. The presenters need to register for the forum with a special fee of $195 in order to present. They will be published and entitled to view the other virtual paper presentations as well. They will not have access to the full conference proceedings. After paper acceptance, this fee will be required to be paid by 31 October 2019 to reserve the presentation slot.

• Will these papers be included and published in the official conference proceedings?
Yes, if presented during their scheduled sessions. These authors will be subject to the same “no podium, no paper” policy as all other authors. If they do not present, their papers will be withdrawn.

• Can submitted papers for the virtual paper sessions be switched to another topic or technical discipline at any point?
No.

• Can submitted papers for the virtual paper sessions be switched to an onsite presentation at any point?
No.

• Is there a limit on the number of papers a person can have accepted for virtual sessions?
Yes. Though authors may submit multiple papers for a virtual session, a maximum of 1 paper from a first paper author will be accepted.

• Will accepted papers be allowed to change presenters?
No.

• What about student paper competitions?
No papers previously submitted to student paper competitions will be eligible for this virtual session pilot. And no virtual presentation will be eligible for a current or future student paper competition.

• Will these virtual presentations be recorded?
Yes, although if/when these recordings will be made available for viewing is TBD.